

OCKLEY PARISH COUNCIL

CLERK: **MRS S BELL**
77 HIGHLANDS ROAD
HORSHAM
WEST SUSSEX
RH13 5ND
EMAIL: **clerk@ockleypc.co.uk**

MINUTES OF MEETING

A meeting of Ockley Parish Council was held on Monday 2nd September 2024 at 7.30 pm at Ockley Village Hall.

1. Attendance and Apologies for Absence

Councillors present

Ms A Barclay Chairman

Mrs L-J Clarke

Mr B Thorne

Mr J Wright

Mr C Calvert

Ms S Bell Clerk

Mrs Z Biasuzzi, Mr J Lee-Steere, Mrs H Clack and District Councillors sent their apologies.

8x members of public present.

2. Declaration of interests and notification of changes to members interests

JL-S Jayes Park Estate

Treasurer and Trustee Ockley Housing Association

Churchwarden of St Margaret's and Trustee Ockley School Building

BT Ockley Village Hall Representative

3. Public session (Allocated time limit of 5 minutes at the discretion of the Chairman)

The Chairman gave the apologies of the Environmental Agency Officer who said prior to the meeting that he would attend but due to the ongoing case at Randhawa Farm, he was not able too. The officer had been on site everyday of putting drones up, attended court and gained an order to prohibit any use of the land for 6 months. The officer sent through an update which AB read out. It read that "the Environment Agency has now blocked the site's access with concrete barriers, placing a warning notice at the entrance. Anyone entering the land without reasonable excuse or written permission from the Environment Agency, tampering with the barrier or notice will be committing a criminal offence."

A parishioner acknowledged the work that was currently happening with the agencies and by the Council on the site but wanted to establish why the relevant authorities had taken so long to act the parishioner will pursue with SCC on how long this has taken to become a serious matter as this was reported so many months down the line and now it has come to a head where there is possibly environment damage. AB advised the parishioner that they were welcome to take this up with MVDC but that OPC now wished to concentrate on working to assist the EA in their investigation and clean-up of the land. Parishioners were advised that if they wished to make a statement to support the EA investigation this could be facilitated for them.

Parishioners were also in attendance against the planning application for Land South of Coles Lane of removal/narrowing of the footpath. The Chairman said OPC have already appealed against this as this is dangerous without a footpath for the daily users and will be retaining our original position of objecting. OPC will liaise with Capel on this. JW had prepared a response on behalf of parishioners; he is to summarise his points and circulate to the rest of the parishioners and Councillors and draft a letter on behalf of OPC. OPC will retain its former stance against this development.

4. Approval of the Minutes of the Parish Council 8th July 2024

BT proposed and LJC seconded the minutes.

5. Planning matters – to consider the planning applications listed below:

MO/2024/1158/DEA

Jayes Park, Forest Green Road, Ockley, Dorking, Surrey, RH5 5RR

Prior notification for the erection of an agricultural storage barn 45 metres long, by 22 metres wide.

MO/2024/0954/CAT

Lake Cottage, The Green, Ockley, Dorking, Surrey, RH5 5SS

To coppice 1 No. mature Willow tree located on the boundary line of front garden. To be coppiced to approximately 1.2 metres.

NO FURTHER ACTION

MO/2024/0642/LBC

Youngs, Coles Lane, Ockley, Dorking, Surrey, RH5 5LT

Repair part of the roofscape and insulate the roof with lambs wool insulation, install a conservation rooflight to the west facing roof to provide a fire escape from the top floor.

REFUSED

MO/2024/1114/PLAH

2, Kings Cottages, Stane Street, Ockley, Dorking, Surrey, RH5 5TP

Conversion of roof space to form habitable accommodation with 3 No. roof lights.

MO/2024/1326/PLAH

3, Upper Oakdale Cottages, Weare Street, Ockley, Dorking, Surrey, RH5 5NN

Erection of Oak framed two storey side extension with Juliet balcony to rear.

MO/2021/2160/1/NMA

The Oaks, Weare Street, Ockley, Dorking, Surrey, RH5 5JD

Non-material amendment to allow for changes to the oak frame porch.

MO/2024/1158/DEA

Jayes Park, Forest Green Road, Ockley, Dorking, Surrey, RH5 5RR

Prior notification for the erection of an agricultural storage barn 45 metres long, by 22 metres wide.

PRIOR APPROVAL NOT REQUIRED

MO/2024/1337/AC

The Forge, Stane Street, Ockley, Dorking, Surrey, RH5 5TD

Discharge of Condition 7 of approved planning application MO/2022/2149 for the conversion and extension of existing building to provide 2 No. one bed flats.

MO/2024/1323/CC MAJOR

Land South of Coles Lane, Ockley, Surrey, RH5 5HW

Removal of Condition 8 of planning permission allowed under Appeal Ref: APP/C3620/W/21/3272057 (LA Ref: MO/2020/0667/PLAMAJ) for the outline planning permission for a residential scheme of up to 60 dwellings, with associated landscaping, amenity space, sustainable urban drainage system (SuDS), and associated works. All matters reserved except for access to allow the development to be delivered independently of the extension and improvement works to the existing footway around the junction of Coles Lane and Station Approach, which was subject to planning permission ref: MO/2021/0732.

MO/2020/0667/1/NMA

Land south of Coles Lane, Ockley, Surrey, RH5 5HW

Non-material amendment to allow amendment to the trigger for Condition 8 from pre-commencement to prior to occupation.

6. Finance

a) accounts to be paid

Ockley Parish Council

Accounts to be paid September 2024

Already paid but not yet authorized:

Mrs S Bell
Clerk's salary and expenses July month 4 £808.60

Mrs L Fletcher
Temp Clerk hours May/June month 4 £205.90

HMRC
Tax/Ni on Clerks' salary SB/LF £53.59

Mulberry and Co
Payroll service quarter end 30 June 2024 £144.00

Viking Payments
Ink cartridge, paper £58.02

Mark Osborne
Top up bark play area £870.00

Joanne Page
Repay invoice: strimming damage on The Green £340.08

Yet to be paid:

Helpdesq £23.40
Cloud backup

Mrs S Bell
Clerk's salary and expenses TBA

HMRC
Tax/Ni on Clerks' salary SB/LF TBA

Mrs L Fletcher
Temp Clerk hours July/August TBA

b) verify bank statements to budget spreadsheet

These were read through and BT signed these documents.

7. Crime figures – list to be provided

Thirteen reports shown. Not much to discuss on the report.

8. Future MV Local Plan

Nothing to report.

9. Footpaths in the parish

No further update. LJC had taken photos of the overgrown footpath along Stane Street which makes it hard for pedestrians with prams or wheelchair users. The hedge has been cut and SCC have attended to this recently but was agreed this requires more attention. LJC is to send photos over to the Clerk who will report this to SCC.

10. Ockley NDP

CC has not made any progress on this since the last meeting. It was agreed that there was little point doing further work on the NDP until the MV Plan has been adopted so will wait for MV to finish their plan before any work starts again on this.

11. Community Hub

JLS was not present to give an update regarding this. This agenda item is to be renamed "old school buildings".

12. Social Matters

LJC has been busy within the community helping with the weekly Community Fridge, organising food donation drop offs for certain parishioners and LJ is making progress with gaining contact with different charities to help vulnerable people within Ockley. There was a particular charity that required more clarification on how OPC could work alongside them and was agreed for the Clerk to look further into this. LJ suggested that residents of Amber could help with gardening for the elderly. AB raised safeguarding concerns on this. LJ is to meet with Amber to discuss how residents might help within our community

13. Play Area

ZB had applied for a grant and are still waiting for an update if this will be approved. BT raised the issue of when the area is strimmed, there is rubbish spread across the play area. It was noted by the Clerk that on her weekly visits, she clears the rubbish from the bin situated outside the gate but it is not secure so during the week, the rubbish is blown out. Clerk to find a new bin replacement.

14. Woof Donation

Clerk had received the application form from SCC to apply for the grant and will be filling out the form for the full donation amount.

15. Randhawa Farm Update

This was discussed in the public session. The environment agency has shut down the site following a court order being granted to prevent further illegal waste dumping. Barriers to the site have been put in place by the EA. An update on the flooding issue caused by the blocked gully at the entrance got the site is awaited from SCC.

16. Village Maintenance

OPC had received some quotes for the works on the green and play area. But it was agreed AB would discuss with JLS on who does what maintenance works before committing to hiring a new company. Work contracts to be agreed at the next meeting.

17. Trackers – Emails

It was asked by ZB to set up a tracker system for all Councillors to use and comment on the current tasks. The Clerk had managed to seek help from Helpdesq on setting up a task spreadsheet for all the Councillors to edit and comment on and would send this round shortly for all.

18. Next meeting 4th November 2024